

Blue Sage Center for the Arts

Member of the Board of Directors – 3 Year Term

Descriptions and Expectations

Adopted by the Board of Directors 6/6/15

Purpose of the Board of Directors: To advise, govern, oversee policy and direction, and assist with the leadership and general promotion of the Blue Sage Center so as to support the organization's mission and needs

Mission Statement of the Blue Sage Center for the Arts: To provide education and expression in the arts and humanities in order to engage and enrich the North Fork community.

Responsibilities of the Board of Directors are:*

- Provide leadership and advisement for the Blue Sage.
- Actively engage in the community in promoting the Blue Sage.
- Oversee program planning and evaluation as well as personnel hiring and evaluation.
- Develop sustainable fundraising and outreach.
- Supervise the officers, committees and affairs of the Blue Sage consistent with the Articles of Incorporation and the By-Laws
- Set fees, policies and procedures regarding the use of the Blue Sage.
- Be familiar with the Blue Sage financial needs, budget, and policies and procedures.
- Keep records of all actions of the Board and Blue Sage affairs.

**Members of Board share these responsibilities while acting in the interest of the Blue Sage. Each member is expected to make recommendations based on his or her experience and vantage point in the community.*

Meeting and time commitments:

- Following the Attendance Policy Guidelines, Board members are required to:
 - Attend the monthly Board meeting. Meetings typically last 2-1/2 hours.
 - Attend the annual membership meeting in October, typically 2-3 hours
- Board members are asked to attend approximately one special event or meeting per month
- Committees of the Board meet an average of 10-12 times per year, pending their respective work agenda.
- Overall time commitment is typically 10 hours per month. Additional volunteer time is always welcomed.

General Expectations:

- Participation on a standing committee of the Board, and serve on ad-hoc committees as necessary.
- Be alert to community concerns that can be addressed by the Blue Sage mission, objectives, and programs.
- Be a current member of the Blue Sage, and support the Blue Sage through volunteer activities and/or financially in a manner commensurate with one's ability.

- Participate actively in ongoing fundraising
- It is expected opinions expressed by the Directors will be of civil and cordial manner, following Roberts Rules of Order as closely as is reasonable.
- Decisions of the Board shall be supported by all Directors, regardless of the outcome of any particular vote.

The Application Process:

- Please provide a letter to the President of the Board of Directors with the following information:
- Your contact information.
- Your background and previous board experience.
- Why you would like to become a member the of Board of Directors.
- What skills you can offer as a member of the Board of Directors.
- What draws you to the Blue Sage and what will keep your interest.

Thank you for your continuing interest in and support of the Blue Sage Center for the Arts.

Our contact information is:

board@bluesage.org

Attention: Glenn Dahlgren, President